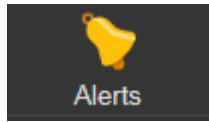


Alerts Module



The AIC One Global Platform sits over a foundation of automated email alerts and messaging. These Alerts allow key individuals and important groups of employees to receive critical business information in the quickest and most efficient way possible. Since the alerts are sent automatically via email notification, you can have this essential information right at your fingertips – anywhere, anytime. This will allow your organization to take immediate action if necessary, while escalating appropriate details to the right people at the right time. Every solution within the AIC Application offers several default alerts that can be activated based on your needs. Additionally, there are also escalation alerts that can be created to send reminders and notifications to complete outstanding corrective or preventative action items. AIC offers Custom Alerts for New Incidents that are entered into the system, which can be completely customized and filtered to fit the needs of your organization to ensure they are being triggered at the right moment. The Custom Alerts can include files and attachments, client specific logos and messages, and can even link you directly into a copy of the Incident Report where you can review all of the details to begin your accident investigation. All of the alerts are Location driven, meaning they are only sent to individuals based on the Locations they are responsible for, which makes the alert solution very efficient and effective for your organization.

Custom Alert Input Form

Alert ID: 1317 Created By: Rebekah Nokes Created On: 01/19/2017 12:53 PM PST [Preview Alert](#)

Alert Details Alert Body Template Alert Header and Footer Recipients Profiles Alert Locations

Drag and Drop Alert Body Template [What's This?](#)

Fields to include in Alert [View Field Description](#)

Tab Group

Alert Details

Available Fields

- Alert Type
- Description
- Hyperlink to Case PDF
- Hyperlink to Incident Record
- Notes

Fields to Filter the Alert by [Filter Criteria](#)

Field	Values	
Incident Module	Injury and Illness (Recordable or Non Recordable)	

***Email Body** [Restore Default](#)

Font Family Font Sizes Paragraph **B** *I* U

Organization: [Organization]
Location: [Work Location]
Case Number: [Case Number]
Incident Date: [Date of Incident]
Employee: [Employee First Name] [Employee Last Name]
Description: [Brief Description]

[Click Here for Case Details](#)
[Click Here to View Case Details](#)